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FEATURES

Scoop on setting up an effective nonprofit internship

By Anne Eigeman, Nonprofit Learning Lab

It is not too early to start thinking about plans for next summer -- and specifically, whether or not it makes sense for your organization to host a student intern for a part of the season.



The Denver Foundation, Colorado's largest and oldest community foundation, is celebrating a ten-year anniversary of its nonprofit internship program this year. Designed as a 345-hour commitment over the course of the summer, the program includes 300 hours at a local nonprofit and 45 hours in trainings sponsored by the Denver Foundation. Applicants need to be undergraduates enrolled in a two- or four-year college or university in the Denver metro area and/or be a permanent resident of the Denver metro area and attending college elsewhere. These are paid internships, so, the program requires that applicants be eligible for employment in the United States and that they have a minimum of 12 credits of coursework completed with a cumulative GPA of 2.5 or above.

According to the foundation, highly-qualified and motivated students from communities that are traditionally underrepresented in the nonprofit sector (including: students of color, men, GLBTQ college students, first-generation students) are encouraged to apply. [Read more.](#)



How to develop worthwhile internships

By Roshan Paul, Amani Institute co-founder, Stanford Social Innovation Review

Once upon a time, there was a young woman named Rose, who worked as an intern for "Org X," an NGO that sold useful products at affordable prices to people living in slums and also employed youth from those slums to do so, thus making impact at both the individual and household levels. Rose wanted to contribute more to the organization, so she worked hard on an idea to persuade a high-profile company to provide its product to Org X at a discount. She used her personal networks to build a corporate partnership that would improve the lives of Org X's ultimate beneficiaries. Sadly, the program failed; ultimately, the Org X's youth sales agents felt that the cheaper product didn't provide them a big enough commission, and they refused to market it. [Read more.](#)



Nonprofit internship program: Tips for U.S. nonprofits

By MissionBox staff

Lay the groundwork before you start accepting applications. An internship is a form of experiential learning that allows a person to apply classroom knowledge in a practical setting and develop skills in the professional world. Internships can be a win-win for interns and nonprofits alike, but there's work to do before you start accepting intern applications. Here's what to consider before you forge ahead with an internship program.

What are the benefits of an internship program? Interns can provide valuable support for temporary or seasonal projects. An effective internship program can bring in motivated workers with new ideas and fresh approaches. Other possible benefits include increasing your organization's diversity and raising the visibility of your nonprofit and its mission on campuses. [Read more.](#)

Sponsor's insight

7 essential recruiting strategies for your business

By Theresa Parrales, human resources field representative, Synergy

Regardless of your industry, you've likely found out first hand that it's difficult to locate and hire skilled talent. Job openings drastically outnumber qualified candidates, so competition for the attention of job seekers is rapidly increasing.

On top of that, if you're leading a small or medium-sized business, you may feel that you lack the resources necessary to boost your hiring. The good news is there are many answers. Successful recruiting strategies are the ones that have adapted to the modern job seeker, and best yet, don't cost much.

1. Embrace technology



If you want to reach today's talent, then it's time to embrace the technology that can put your messaging in front of their eyes and ears. Refresh your website through a company blog that can share insight on your industry and that job seekers will find interesting. This form of content marketing can position you as a thought leader, build low-pressure relationships with talent and attract passive candidates.

Applicant Tracking Systems can assist in keeping track of candidates, while marketing automation software and email marketing services can help you reach elusive talent. Since studies show a \$1 investment in email marketing returns \$38, rest assured that any initial costs will see a healthy ROI in the form of improved recruiting.

[Continue reading.](#)



LOCAL NEWS

People on the move



Aaron Story has been named president and CEO of Elevate Indianapolis. Story founded Indy Metro Church in 2006 and has served as lead pastor for the past decade. He is founder and co-director of the

Capstone Leadership Initiative, serving students at Arsenal Technical High School.



The Sapphire Theatre Company added its first managing director, **Jaclyn Grahl**, to its executive leadership team. Jaclyn has over 20 years of arts management experience and

training and comes to the Indianapolis theatre community in Chicago.



Indiana State Museum and Historic Sites named **Brian Mancuso** of vice president of experience. Mancuso has more than 15 years of experience with in-house museum exhibition teams, and

he most recently spent the past five years as director of exhibits at Conner Prairie.



Community Foundation of Elkhart County has named **Candy Yoder** chief program officer. She currently serves as president and CEO of Child and Parent Services.



The Indiana Conference for Women has named **Marie Davis** as its first executive director. Davis previously served as director of communications strategy for Lieutenant Governor Suzanne

Crouch. — *Inside Indiana Business*



The Monroe County Historical Society has named **Susan Dyar** director. She previously served as senior vice president of education and visitor experience for the Indiana State Museum and

Historic Sites. — *Inside Indiana Business*



Indiana Humanities has hired **Megan Telligman** as a program manager for One State / One Story: Frankenstein. She previously served as a coordinator at the Porter County Museum in

Valparaiso.



Indiana State Museum and Historic Sites named **Bethany Thomas** the vice president of programs and education engagement. Thomas has more than 25 years of experience in nonprofits,

museums and informal education institutions. She was most recently at the Maker Youth Foundation and 1st Maker Space. Thomas will be working with the education and programming teams at all 12 locations across the state.

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Announcements

The **Community Foundation of Bloomington and Monroe County** has given \$560,000 in grants to more than a dozen nonprofit organizations this year. The foundation says the funding will support innovative projects that will have a lasting impact on the county. [Read more.](#)

Inspire Awards nominations are open until Jan. 28 to honor people who make their workplaces better by investing in their co-workers and employees and encouraging them to achieve more than they previously thought possible. [Click here.](#)

Sponsors or exhibitors registration is open for **2018 Indiana Summit on Out-of-School Learning** on April 9-10. The summit brings together youth programs and community partners to connect, learn new ideas, access valuable resources, and transform learning beyond the school day for Indiana youth. For more information, [click here.](#)

The Indiana Hemophilia and Thrombosis Center (IHTC) is now an Anticoagulation Center of Excellence (ACOE) and staff members, Magdalena Lewandowska and Laura Howard qualified to receive the top mark from the ACOE.

Openings for vendors at **Butler University's nonprofit and public service internship fair** on Feb. 15 from 3:30 - 6:30 p.m. The trade-show style set-up will feature up to 35 employers from nonprofit and political organizations and government agencies. All employers present must have an internship program. Cost: \$75. To register, [click here.](#)

The **Kennedy King Memorial Initiative** plans a series of special events to commemorate the 50th anniversary of Sen. Robert F. Kennedy's famous speech in Indianapolis, including Congressman and civil rights pioneer John Lewis and Kerry Kennedy, daughter of RFK, for reflections on the lasting influence of these two men. [See events' details here.](#)

Professional development

What's your problem? session on Jan. 30 at 8:30 a.m. at INHP (2620 Kessler Blvd. E Dr.). No matter what in the grant process is causing your headaches, bring them to this session and let your fellow grant professionals help you solve them. Cost: free for members, \$10 for non-members. To register, [click here.](#)

Outputs to outcomes on Feb. 20 and Feb. 21 from 2:00 - 5:00 p.m. at United Way of Central Indiana (2955 N. Meridian St. #300). Have you ever struggled to produce measurable outcomes for your programs? If so, this workshop is for you! Amanda Lopez and Amanda Shortgen of Transform Consulting Group will spend two days helping you connect your outputs to measurable outcomes. Cost: \$60. To register, [click here.](#)

Emotional CPR (eCPR) on Feb. 21 and Feb. 22 from 9:00 a.m. to 4:00 p.m. in MCCOY's training room (1375 W. 16th St.). Emotional CPR is a public health education program designed to teach people to assist others through an emotional crisis with three simple steps: C = Connecting, P = emPowering and R = Revitalizing. Cost: \$15. To register, [click here.](#)

Program development and evaluation on March 1 from 8:00 -11:00 a.m. at Meridian Hills Country Club (7099 Spring Mill Rd.). As the leader of your organization, you have probably been asked to develop a program, measure its success and communicate the results. Hedges & Associates will discuss the fundamental elements of program development and evaluation as it relates to being competitive in the nonprofit sector. Hosted by National Bank of Indianapolis. RSVP by Feb. 23 to Mary Jo Eppink at MaryEppink@nbofi.com.

Video and social media basics on March 1 and 2 at 1:00 to 4:00 p.m. at United Way of Central Indiana (2955 N. Meridian St., #300). With minimal- to no-added expense you can start making great videos that you can share with your donors, create compelling social media content and increase the impact of your online promotions. Please bring smart phone, charging cable and laptop. Cost: \$60. To register, [click here.](#)

Early-bird discount through Jan. 31. Expert advice for soliciting major gift fundraising. This three-part series begins on March 9 at 8:30 a.m. at Charitable Advisors (8604 N. Allisonville Rd., Suite 115.) Fundraising expert T.J. McGovern will work individually with participants between sessions. Leave the sessions with the tools to achieve your mission. [Learn more here.](#)

Only 1 slot left! CEO succession planning is no longer just for retirement starts on March 7 at 8:30 a.m. (8604 N. Allisonville Rd., Suite #115). At the end of these sessions you will have a new or updated ED/CEO Emergency Succession Plan, new or updated back-up and development plans for senior/key staff and board leadership development plans and strategies. [Click here](#) for more information about group consulting. To register: [click here](#).

IU Lilly Family School of Philanthropy's **Fund Raising School's Planned Giving** course for Boone County nonprofits begins March 9 at Witham Health Services-Community Room (Lebanon). Three days, 20 CEU's. Cost: \$250 for Boone County residents, \$500 for out-of-county. For more information, [click here](#).

HR Nonprofit Peer Group on March 15 from 8:30 -10:30 a.m. at Charitable Advisors (8604 N. Allisonville Rd., Suite 115) for a session about **anti-harassment and discrimination for managers and supervisors**. HR professionals are encouraged to bring someone from their leadership team. To register, [click here](#).

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Volunteer opportunities

To submit a volunteer request, [click here](#).

Volunteer needed at **Indy Reads**. Make the one-of-a-kind community classrooms program possible. Classes meet two nights each week in locations in and near downtown Indy. Information sessions on Jan. 25 from 2:00 - 3:00 p.m. and Feb. 8 from 6:00 - 7:00 p.m. To register, [click here](#).

Hoosier Interfaith Power and Light is seeking an individual to provide volunteer financial and accounting management services. Seeking a volunteer, who ideally would be someone actively engaged in his/her own faith tradition and would qualify to serve on the H-IPL Board of Directors as treasurer but may choose not to serve on the board. For key responsibilities, contact John Dane at johndane@hoosieripl.org.

Swap

To submit an item, [click here](#).

There are no Swap items this week.



TRENDS / RESOURCES

National news



These 27 strategies will make philanthropy an effective pursuit. The bottom line: There's no one right way to give. Here are a few ideas to get going.



How to take minutes at a board meeting. The experts at BoardSource cover the step-by-step process of preparation, taking a record, writing the official record, signing and filing.



Seven things everyone should know before working for a nonprofit. Moving from for-profit to nonprofit leadership, if you are considering making the switch to a nonprofit, there are some things you should know.



How to bring up succession planning on nonprofit boards. To address the issue, board members can start by requesting plans for unplanned and planned absences, opening the door for additional conversation.

Sponsors' insights

FirstPerson Advisory. **Your guide to driving and selling employee engagement.** Download the white paper to learn about employee engagement strategies, engagement and holistic well-being, compassion and the bottom line and communication is king.



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Human resources

Synergy: professional employer organization (PEO), Synergy assumes the risk and liability of employing employees, and administers payroll, benefits and human resources.

Banking/asset management

The National Bank of Indianapolis: the bank of choice for nonprofit organizations.

Transition/retirement

FirstPerson: professional advisory firm that creates meaningful work experiences through benefits, HR and wellness solutions.

Technology, software, services

Netlink, Inc.: An information technology service provider delivering best practice information, technology guidance, implementation and support in order to contribute to nonprofits' mission and success.

Finance/accounting/bookkeeping

Alerding CPA Group: accounting firm with nonprofit experience provides audits, accounting, tax services, bookkeeping, planning and board governance.

VonLehman CPA & Advisory Firm: serves over 300 diverse nonprofit clients by providing expertise in assurance services, accounting, tax, internal controls, OMB compliance, performance improvement, board governance and consulting.

Barnes Dennig: full-service accounting, tax and advisory firm that has expertise in assurance, internal controls, international tax and other disciplines with an eye to providing specialized insight for nonprofit leaders.

OneAmerica: Indianapolis-based financial services company, specializing in employee benefits, life insurance and helping nonprofits optimize retirement plans.

Fund development

Aly Sterling Philanthropy: is a full-service consulting firm specializing in building sustainable solutions for nonprofits. We provide fundraising, board governance, strategic planning and executive search services to organizations of all shapes and sizes.

Johnson, Grossnickle and Associates: Authentic strategic and philanthropic consulting firm that offers client-focused, highly-customized solutions. The firm specializes in assisting nonprofit groups with strategic planning, capital campaigns, development audits, feasibility studies and general fundraising counsel.

Fundraising

Indiana Philanthropy Alliance

(IPA): Grantmaker membership organization offering grantseekers a searchable, online directory that targets Indiana funders fast and affordably.

Alerding CPA Group: provides board governance, training, consulting and succession planning.

Charitable Advisors: BoardSource-certified governance trainer, support for board-led ED/CEO search process.

Education/training

School of Public and Environmental

Affairs at IUPUI: At SPEA, people learn how to work in government, nonprofit and business roles to make positive changes in their communities, their states, their countries and the world.

Indiana University Lilly Family School of Philanthropy: Our programs are the first in the nation to focus on philanthropy's history, culture and values. Additionally, they prepare graduates for leadership roles and deeper, more thoughtful and engaged practice in the nonprofit sector. Our master's program offers three ways to earn a degree: online, executive and on campus.

Indiana University Robert H. McKinney

School of Law: Indianapolis's only law school offers students a rigorous course of study immersed in an environment of public service and community engagement. Students can choose from 350 overall experiential learning opportunities, where they gain hands-on legal training.

Leadership Development

Leadership Indianapolis: develops and mobilizes a robust pipeline of community leaders to address and solve the issues and opportunities facing the growing metro area.

Legal/Administrative

Charitable Allies: nonprofit that provides affordable, experienced nonprofit legal services.

Experience Design

SmallBox: SmallBox is a creative agency that designs distinct brands, provides transformational learning experiences, and helps clients identify and solve complex problems.

Talent Search / Recruiting

Talbott Search: The Nonprofit Experts for recruiting and interim services. We know nonprofits. That's all we do.

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Meeting and event space for rent

Let nonprofits know your space is available to rent for meetings and events in the NFP News event-space rentals. Photo of the space and a web link may be included to give readers more information. Quarterly ads are just \$100 per month. To learn more, contact Julie Struble at Julie@CharitableAdvisors.com.



Host your next event at the Sol Center!

The Sol Center, home to Meals on Wheels, is the perfect place for summer parties and receptions. Rental income is used to subsidize meals for low-income clients, so you can take joy in the fact that your event will have a direct, positive impact on many homebound Hoosiers. Also consider renting the space for a business meeting, company training or social gathering.

Located downtown, the 2,500-square-foot ballroom is handicap accessible and seats 150 people. The space offers amenities

like a state-of-the-art A/V system, dual 10 ft. x 7 ft. ceiling-mounted screens, small stage and podium, a caterer's staging kitchen, coatroom and free-lighted parking. For information, contact Jessica Carter at jcarter@mealsonwheelsindy.org.



KDP headquarters: convenient and hospitable

Consider Kappa Delta Pi Headquarters for your next event. It is conveniently located on the Northwest side of Indianapolis near the Pyramids (I-465 and Michigan Road). Rental of KDP's facility comes with free on-site parking, use of a small kitchen, freedom to use the caterer of your choice, wireless Internet, presentation hardware, and capacity for small and large groups. The executive conference room is perfect for board

meetings or small work groups (up to 10), while the large conference room is perfect for holiday parties, staff gatherings (up to 80 depending on set-up), presentations, breakout sessions and more. [Learn more on KDP's website.](#)



Reserve St. Paul's meeting room for workshops, meetings, retreats and more!

Looking for a meeting space on Indy's Northside? St. Paul's Indy has space with a variety of [accommodations](#) for groups from 6 to 250. Building is handicap-accessible and has a large parking lot and ample street parking. Wifi and A/V equipment included, beverage service available on request. Rates begin at \$50 for for-profits and \$35 for nonprofits. Tours available on request to review rooms and amenities. Questions? Please contact Tana

Hunnicuttt at 317-253-1277 or thunnicuttt@stpaulsindy.org.



Introducing the new Key Consumer community room

Tired of paying outrageous hotel rates for a training/meeting room? This newly-remodeled, fully-equipped training facility is just north of 46th Street off of Keystone Avenue in Indianapolis (4755 Kingsway Dr., 3rd floor (often referred to as the CICOA bldg.)) and has plenty of free parking.

Two rooms are available for rental.

- Space #1: seats 25 participants (20 is optimal) and has an overhead AV system and ceiling-mounted screen. The cost is \$75 a day.
- Space #2: boardroom, which comfortably holds 10. The cost is \$35 a day.

Both spaces have access to kitchen/break room with tables/seating, refrigerator and microwave. Rental income supports KEY's mental health advocacy and education efforts. For information, contact Barbara Crane at barbaracrane@keyconsumer.org or 317-550-0008.

Office space for lease/sale

Get that extra office space leased or that extra building sold by using the new NFP News real estate section

to let people know you have extra space, an extra building or even residential property for sale. Photos and a web link may be included to give readers more information. To learn more, contact Julie at Julie@CharitableAdvisors.com



JOBS

Charitable Advisors featured job posting

Executive Director - Indiana Recycling Coalition. The Indiana Recycling Coalition is a state-wide organization dedicated to bringing together businesses, trade associations, governments and individuals who are interested in creating a prosperous recycling system that conserves natural resources. Its mission supports the 3 Rs (reduce, reuse, recycle) and composting. With a strong voice at the statehouse, the IRC has advanced policies that have created new green jobs and conserved energy and resources. IRC hosts an annual conference and special events such as the Lend A Bin program and scholarship and artwork competitions....[more](#)

This week's jobs

To view all jobs, visit the [Not-for-profit News jobs' board](#).

PLACE A JOB AD

EXECUTIVE

Executive Director - Purple Ink Ilc. Do you have a passion for non-profit, Christian organizations? Are you known for your ability to lead and inspire others? Have you always wanted the ability to...[more](#)

Executive Director - Broad Ripple Village Association (BRVA). Broad Ripple Village Association (BRVA) was founded in 1969 and is the oldest and largest volunteer organization actively working on initiatives that enrich the...[more](#)

DEVELOPMENT

Manager of Fundraising & Special Events - ALS Association, Indiana Chapter. The Manager of Fundraising & Special Events is responsible for the planning and implementation of the ALS Association (ALSA) Indiana Chapter fundraising...[more](#)

Grant Writer & Donor Relations Coordinator - Indianapolis Children's Choir. The Indianapolis Children's Choir (ICC) is looking for a unique individual possessing skills in the area of grant writing, donor stewardship, database...[more](#)

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Assistant to the President & CEO - Indiana Youth Institute. Promotes efficiency and effectiveness with the executive department by conserving the President's time and upholding the organization's mission and...[more](#)

Administrative Assistant & Receptionist - Music for All. Music for All is seeking an individual to be our Administrative Assistant &



Receptionist. This individual reports to the Accounting Manager and is the first...[more](#)

Membership Relations Administrator - Indy Chamber. The Member Relations Administrator will maximize member retention by performing the following: Work with Director of Membership Relations....[more](#)

Enrollment Coordinator - Purple Ink Ilc. Are you a great communicator, who is driven to provide top-notch service to your customers? Do you desire to work for an organization with a mission to serve...[more](#)

COMMUNICATIONS/MARKETING/EVENTS

Communication Manager - National Precast Concrete Association. Are you looking for a challenging opportunity where your job performance and work ethic are valued, where there are excellent benefits, and where you are part...[more](#)

Meeting / Membership/ Communications Manager - HollandParlette. Individual needed to manage meeting planning, membership, communications and marketing for three non-profit associations (International Association of...[more](#)

Director of Communications, Gene Glick Family Support Center - Children's Bureau, Inc. The Director of Communications is responsible for promoting a positive public image, growing CB's various audiences and advancing the agency's efforts to...[more](#)

Director of Communications - Zeta Beta Tau Fraternity. The Director of Communications is responsible for writing and managing communications through electronic, print and web media. The primary...[more](#)

Communications Specialist (part-time) - Central Indiana Land Trust. CILTI is a fast-paced office that incorporates fundraising, membership and communications in our advancement efforts - all in support of our work to identify...[more](#)

FINANCE

Financial Coach-1 - Indianapolis Urban League. The financial coach provides direct services to low to moderate-income individuals who are enrolled as CWF participants. Financial coaching involves an ability to...[more](#)

Assistant Controller - The Oaks Academy. The Assistant Controller will be responsible for monitoring and managing the accounting function in collaboration with the CFO, including monthly, quarterly...[more](#)

Senior Staff Accountant - Girls Inc. The Senior Staff Accountant coordinates all Payroll and Accounts Receivable Operations. He/she assists the Director of Finance in Cash Management, month...[more](#)

Financial Coach - Community Alliance of the Far Eastside (C.A.F.E.). The Financial Coach provides direct services to individuals with low to moderate-income who are enrolled as Great Families 2020 customers. Financial counseling...[more](#)

PROGRAMS

Care Services Coordinator (Part-Time) - ALS Association, Indiana Chapter. The Care Services Coordinator assists those diagnosed with Amyotrophic Lateral Sclerosis (ALS) and their caregivers in attaining their maximum functional...[more](#)

Disaster Program Specialist - American Red Cross. At the American Red Cross, you will enjoy a collaborative work culture committed to the diversity of our people, programs, and services. We need people who want...[more](#)

Rape Crisis Center Community Advocate - The Julian Center. The Julian Center, the largest organization supporting victims of domestic violence, sexual assault, and other life crises in Indiana, is seeking a full-time...[more](#)



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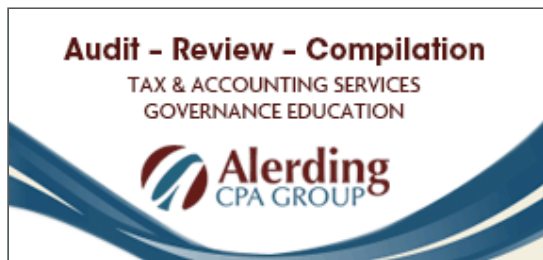
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Community Advocate - The Julian Center. The Julian Center, the largest organization supporting victims of domestic violence, sexual assault, and other life crises in Indiana, is seeking a full-time...[more](#)

Intensive Case Manager/Supervisor - Horizon House. Horizon House is a multi-service day center serving the homeless community in Indianapolis, offering direct services and advocacy in a spirit of genuine hospitality...[more](#)

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Last week's jobs

DEVELOPMENT

Annual Fund Manager - Delta Tau Delta Educational Foundation. The Annual Fund Manager of the Delta Tau Delta Educational Foundation is responsible to the President of the Foundation for the coordination, supervision...[more](#)

Director of Grant Development - Ivy Tech Community College. Ivy Tech Community College prepares Indiana residents to learn, live, and work in a diverse and globally competitive environment by delivering professional...[more](#)

Development Associate - Indiana Blind Children's Foundation. The Indiana Blind Children's Foundation is searching for a Full-Time Development Associate to provide fundraising support to this growing non-profit organization...[more](#)

Annual Giving and Stewardship Coordinator - St. Vincent Foundation. The St. Vincent Foundation seeks an experienced and qualified professional fundraising candidate to manage and direct our annual giving initiatives including...[more](#)

Regional Philanthropy Officer - American Red Cross. As one of the nation's premier humanitarian organizations, the American Red Cross is dedicated to helping people in need throughout the United States and...[more](#)

VP of Outreach, Relationship Manager - National Christian Foundation. Do you want to be a part of creating a culture of generosity in Indiana and worldwide? NCF - Indiana seeks to hire a Vice President, Outreach / Relationship...[more](#)

ADMINISTRATIVE/MANAGEMENT/LEADERSHIP

Executive Administrative Assistant to CEO & Advancement - Gleaners Food Bank of Indiana. The Executive Administrative Assistant to CEO & Advancement provides key support for day-to-day operations in order to achieve annual goals accelerating...[more](#)

Operations Manager - CHORUS Inc. This key position provides leadership in the operations and processes of CHORUS. Ensures the organization and team members proactively provide...[more](#)

Administrative Assistant - CHORUS Inc. This important position provides executive level support by managing calendars, communications, client engagements, travel schedules, and reports as assigned...[more](#)

Administrator, College Prep Institute - Center for Leadership Development. The College Prep Institute (CPI) Administrator is responsible for assisting the CPI Director in the effective planning, coordination, delivery and evaluation of...[more](#)

BCAS Program Coordinator - Butler University. The BCAS Program Coordinator supports and manages the daily operations and activities of the Butler Community Arts School (BCAS), reporting to the BCAS...[more](#)

COMMUNICATIONS/MARKETING/EVENTS

Publications Specialist - Sigma Theta Tau International. Our purpose is to support learning and professional development of nursing professionals through knowledge dissemination. We have over 130,000 active...[more](#)

Conventions Specialist - Kiwanis International. Position responsible for logistics coordination of one or more of the Kiwanis family conventions including convention management functions such as bid...[more](#)

Sales and Event Coordinator - Million Meal Movement. Join one of the leading non-profit organizations in the Indianapolis area. Million Meal Movement provides meaningful volunteer engagement for people of all...[more](#)

FINANCE

Accounting Assistant (part-time) - Sagamore Institute. We are searching for a part time Accounting Assistant to perform various bookkeeping and accounting functions, process donations and assist with...[more](#)

Controller/Director of Business Operations - Sagamore Institute. We are searching for an individual that has significant Accounting experience in addition to experience in Human Resources and other business practices...[more](#)

Accounting Manager - Arts Council of Indianapolis. The purpose of the Accounting Manager position is to manage all finance and budgeting-related activities of the Arts Council of Indianapolis. In addition, the...[more](#)

DATA/IT

Help Desk Analyst - The Oaks Academy. The full-time Help Desk Analyst provides support for basic I.T. incident resolution and requests reported to the help desk. Responsibilities include initial assessment...[more](#)

PROGRAMS

Behavior Consultant - Tangram. Tangram is hiring behavior consultants for individuals with developmental disabilities. Behavior consultants work with individuals to teach positive replacement behaviors ...[more](#)

Adult Counselor (Part-time) - Fairbanks Hospital, Inc. Since 1945 Fairbanks has been on the forefront of addiction treatment and recovery. As experts in recovery, we can provide individualized support across...[more](#)

Saving Our Sons Case Manager - Indianapolis Urban League. The Saving Our Sons Case Manager will provide intensive case management to Saving Our Sons Program participants; assist with facilitating and scheduling life...[more](#)

Volunteer and Outreach Coordinator - FACE Low-Cost Animal Clinic (FACE). Do you love people and animals? FACE Low-Cost Animal Clinic is seeking an energetic team player to serve as volunteer and outreach coordinator...[more](#)

GOAL Underclassman Case Manager - Outreach, Inc. Outreach has an outstanding opportunity for a passionate youth worker to join our team. The GOAL Female Underclassmen Case Manager is a key member of...[more](#)

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Not-for-profit News serves as a champion for the nonprofit sector by publishing good news and sharing educational resources to inform the field. We feature new nonprofit job postings each week to attract capable people to the sector.

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