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Not-for-profit News

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May 17, 2016

Data gathering for the Nonprofit Salary Survey has wrapped up. If you participated, THANK YOU and you will receive the salary report by Aug.1. If you did not, the full report will be posted on Charitable Advisors' website in September.



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FEATURES

15 ways social media is changing the world

By Mark Schaefer, Schaefer Marketing Solutions

Ignore the hype that we're all becoming more superficial and narcissistic because of our obsession with social media. What's really going on is far more incredible.

That's the conclusion from an extraordinary research study by University College London provided in several new books and reports.

Nine anthropologists spent 15 months living in nine communities around the world, researching the role of social media in people's everyday lives. The reports show how social media is now woven into the texture of the relationships of Chinese factory workers, young

Muslim women on the Syrian/Turkish border, IT professionals in India, and poor children in Brazil.

UCL has created a website to browse video interviews and dig into the research but here is a summary of some of their results, which are conversation starters. [Read more.](#)





Social media user behavior shifting

By Dale Brose, LTR Digital

When thinking about digital marketing, social media channels cannot be overlooked and while we put a great deal of focus on paid acquisition strategies, it's important to understand how people use social media and how it has been changing over time.

Early intentions by brands and businesses on social media were fueled by the idea of building a "relationship" with customers and potential customers using social. While that can certainly still be the case for some brands, for most, it has become increasingly more difficult to foster that organic relationship. Reduced organic reach of social content and more competition for the users attention has made it so only those brands and businesses strongly committed to content creation can win that battle. [Read more.](#)



Apps more influential for mobile news hounds

By Steven Musil, night news editor, CNET News

We are consuming news on mobile devices more than ever before, but our avenues to that news appear to be shifting to social media and news apps, according to a report released Wednesday by the Knight Foundation.

The study, commissioned by Nielsen, found that 89 percent of mobile device owners use their handset to access news. More than half of those who use social networks on their device are using their networks to find news. And social media now trails only television as our top sources of news, according to the study.

The study also found that while mobile news seekers use both websites and news apps, 75 percent of news time is spent within apps, suggesting greater engagement. [Read more.](#)

Sponsor's insight



Managing an endowment

By VonLehman staff

Every nonprofit dreams of receiving a large endowment that will keep it financially worry-free in the future and allow it to fulfill its mission with ease. But, in the real world, endowments also carry serious responsibilities, created by the [Uniform Prudent Management of Institutional Funds Act](#) (UPMIFA).

When managing endowments, nonprofit leaders must keep the following realities in mind:

An investment policy drives fund management

Every endowment should have a comprehensive investment policy that drives the management of the fund. According to UPMIFA, investment decisions must be made in relation to the nonprofit's overall resources and purposes. And the endowment investment policy should be different from the policy for other investments of the organization. [Read more.](#)



LOCAL NEWS

People on the move



The Indianapolis-based National FFA Organization and the National FFA Foundation has named **Mark Poeschl** chief executive officer.

Poeschl currently serves as vice president, group director of stakeholder engagement at Cargill Animal Nutrition in Ohio. — *Inside Indiana Business*



The Indianapolis Children's Choir has named **Stephen McCoy** as director of marketing and alumni relations. He has been with the

organization for eight years, serving in the areas of development, marketing and alumni engagement.



The Friedman Foundation has hired **Jennifer Wagner** as vice president of communications. The past four years she ran her own public relations

consulting firm, serving a number of public, private and nonprofit clients. — *Inside Indiana Business*



George Hanlin has joined Indiana Humanities as director of grants. Hanlin spent 11 years at the Indiana Historical Society editing award-winning

books and periodicals before working at FlashPoint, a leadership consulting firm, for another 11 years.



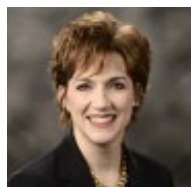
Jennifer (Jen) Pendleton has joined Aly Sterling Philanthropy as vice president and leader of its new Indiana office. Pendleton served as

president and CEO of the Community Foundation of Boone County, where she led a campaign to raise \$1 million in matching funds from the Lilly Endowment for the county's Community Impact Fund. [Read more.](#)



Krista Bailey has been appointed director of the Center for a Sustainable Future (CSF) at Indiana University South Bend. She

served as assistant director of the CSF from 2012 to 2014. — *Inside Indiana Business*



The University of Notre Dame's Mendoza College of Business has named **Robin Kistler** director of non-degree programs at the Stayer Center

for Executive Education. She previously served as director of executive education at Louisiana State University's E. J. Ourso College of Business. — *Inside Indiana Business*

Announcements

Sidney and Lois Eskenazi have donated \$15 million toward the extensive renovation of Indiana University's campus art museum. It is the largest cash gift ever for the museum and one of the largest in the school's history. The couple will also donate nearly three dozen of their personal fine-art collection. [Read more.](#)

The National Endowment for the Arts awarded the **American Pianists Association** a \$10,000 grant to support Concerto Curriculum, a partnership with five Indianapolis-area schools to bring the beauty of world-class music to new audiences and non-traditional venues.

The Indiana Society of American Executives selected **Pack Away Hunger** as the beneficiary of the silent auction at its annual Star Gala. The proceeds created 14,060 meals for local food pantries.

Arts for Learning received a \$3,500 affiliate support fund grant from the Young Audiences Arts for Learning national network to revamped its Creativity Fest, a \$1,000 grant from The Penrod Society to support its summer enrichment program, Inspiring Scholars and a \$20,000 grant from the PNC Foundation to provide funding for Arts for Learning's Early Childhood Education Initiatives.

Bethel College has launched a business degree it says is the first of its kind in the nation. The Spanish-assisted program mirrors the Mishawaka school's existing business curriculum and will boost English speaking and writing skills. [Read more.](#)

The **Humane Society of Indianapolis** (IndyHumane) announces the arrival of its mobile adoption unit The IndyHumane Pet Adoption Wagon or the P.A.W.. It was made possible by an Efroymsen Family Fund grant and is a fully-contained, mobile-adoption unit designed to bring pets to neighborhoods and facilitate convenient adoptions.

Impact 100 Greater Indianapolis announced four finalists that will compete for the \$100,000 high-impact grant at the 11th annual Impact 100 dinner on June 7. The finalists are: **Arts and Culture:** PRISM Project/Indy Fringe; **Education:** Creative Classroom Connections/Art with a Heart; **Family:** The IMPACT Program to Curb Runaway and Human Trafficking of Young Girls/Ascent 121 and Lutheran Child and Family Services and **Health and Wellness:** Dove Recovery House for Women at Summerlin Place/Dove Recovery House.

The **Arts Council of Indianapolis** and **The Indianapolis Star** have launched its second round of the Arts Journalism Fellowship Program. Application materials, qualifications and deadline (June 10) [can be found here.](#)

Study: Governments could look to nonprofits for PILOTs. A new study from Indiana University says state local government officials should consider collecting payments in lieu of taxes, or PILOTs, from churches, private schools, hospitals and other charities. [Read more.](#)



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Why you should replace your crystal ball with data webinar on May 26 at 2:00 p.m. Learn strategies for forecasting likely campaign results, getting ahead of annual giving and managing the "needle in the haystack" problem of finding your best major donors. Free. To register: [click here](#).

Indiana summit for economic development on June 7 at 9:00 a.m. at Early Learning Coalitions (401 S. High St., Muncie.) This is a free event with the goal of bringing together community leaders from the business, education, civic, and other areas to understand the business case for investment in early childhood and ways to develop and sustain an early-learning coalitions. Free. To register: [click here](#).

Developing your fundraising plan on June 9 from 9:00 a.m. to noon at Hampton Inn & Suites (2075 N. Michigan Ave., Greensburg) Cost: \$30. [Register here](#) or contact Lesley Devine at ldevine@uwdcin.org or 765-288-5586 #228.

Strategically engaging skills-based and pro-bono volunteers webinar. As the need for nonprofit services increases and financial resources remain tight, many nonprofits are engaging volunteers to help deliver organizational services. Learn some tips and tools for taking an integrated approach to citizen engagement that will support mission and goals. Cost: free for BoardSource members/ \$ 35.00 -nonmembers. To download: [click here](#).

Understanding your organization's investment risks and strategies webinar. While many organizations have focused on recouping their losses from the market crisis and generating the returns, they need to fulfill their mission. Few have focused on an important question: How to understand the heightened risks they face, both financial and fiduciary? Cost: free for Organizational BoardSource members/ \$ 40.00 for individual BoardSource members / \$ 75.00 for nonmembers. [Learn more](#).

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Volunteer opportunities

Please send your needs and donations of supplies, equipment, and furniture plus volunteer opportunities and requests to IndyNews@NotforProfitNews.com.

Indianapolis Opera and Indianapolis Chamber Orchestra need volunteers for the Crescendo Welcome Team on May 27 at 6:15 p.m. Volunteer activities include welcoming guests at the park entrances for the first party of summer, distributing swag, collecting contact info and answering questions, in a fun atmosphere. Refreshments and swanky T-shirt provided. Must be comfortable standing for long periods of time. Four-hour commitment. [Learn more](#).

Join Pack Away Hunger as it celebrates the 100th running of the Indianapolis 500 by packing meals for local food pantries. While listening to the race, pack 250 meals in one hour. To register: [click here](#).

JA IPS Impact Day needs 50 volunteers on June 3 from 9:00 a.m. - 3:00 p.m. JA Day includes sequential themes for students in pre-school through high school. Volunteers from the community are provided materials and trained by JA staff prior to the event and places the volunteers in the classroom to teach the entire JA curriculum in an exciting one-day event. Four- to five-hour commitment. Location to be arranged. To register: [click here](#).

Swap

To submit an item, [click here](#).

NEED: Junior Achievement of Central Indiana is in need of a color copier for JA BizTown. Please contact Amy Tobias at amy@jaindy.org or 317-252-5900 ext 2.

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TRENDS / RESOURCES

National news



[Eight ways to avoid burning out at work.](#) No matter how much a person loves his or her job, it's possible to become burnt out. This not only affects whether or not the individual enjoys coming to work; it impacts performance as well.



[Capital campaigns should raise more than money.](#) While a capital campaign may seem like a good idea, there are considerations that deserve significant review before a board decides to interview a consultant or launch a feasibility study.



[Why water is the next big issue for philanthropy.](#) A clean, abundant water supply is no guarantee, and the Flint crisis and Western drought are only symptoms of larger threats. A look at how more funders are taking on this complex issue.


[Program metrics added to Guidestar listings.](#) Nonprofits can now add quantitative metrics to their profiles on GuideStar.org with the launch of the website's Platinum Seal of Transparency.

Sponsors' insights

FTM, LLC. [Nonprofit finance an accounting study:](#) Challenges for nonprofit finance professionals. In 2013, over 1.5 million tax-exempt organizations in the U.S. reported \$1.74 trillion in total revenues and \$1.63 trillion in total expenses, according to the National Center for Charitable Statistics. This also means nonprofits are responsible for reporting and tracking all that financial information.

BKD. [The impact of intermediate measures of operations on NFPs.](#) Current reporting requirements for not-for-profit (NFP) organizations lack a stipulation to present an operating measure in the statement of activities, which leads to diversity in practice and reporting. In April 2015, The Financial Accounting Standards Board's (FASB) proposed Accounting Standards Update, Presentation of Financial Statements of Not-for-Profit Entities, focused on this diversity in practice and has proposed two intermediate measures of operations.

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Services

Our sponsor marketplace serves to further connect our readers with our advertisers who are focused on serving nonprofits. Please keep in mind that you should always check references before hiring a consultant

Legal/Administrative

Charitable Allies: nonprofit that provides affordable, experienced nonprofit legal services.

Human resources

Synergy: professional employer organization (PEO), Synergy assumes the risk and liability of employing employees, and administers payroll, benefits and human resources.

FirstPerson: professional advisory firm that creates meaningful work experiences through benefits, HR and wellness solutions.

Technology, software, services

FTM LLC: software advisor to improve organization's financial operations with system implementation, training and support.

Netlink, Inc.: An information technology service provider delivering best practice information, technology guidance, implementation and support in order to contribute to nonprofits' mission and success.

Finance/accounting/bookkeeping

Alerding CPA Group: accounting firm with nonprofit experience provides audits, accounting, tax services, planning and board governance.

BKD: CPAs and advisors offering services in assurance, tax, risk management, technology and forensic to closely-held businesses, nonprofit organizations and individuals.

FTM LLC: works solely with nonprofits on bookkeeping, audit preparation, outsourced controller and CFO services.

VonLehman CPA & Advisory Firm: serves over 300 diverse nonprofit clients by providing expertise in assurance services, accounting, tax, internal controls, OMB compliance, performance improvement, board governance and consulting.

Fund development

The Indiana Philanthropy Alliance: brings back its Directory of Indiana Grantmakers. The searchable, online database, includes profiles for over 1,000 funders of Indiana nonprofits. Pre-order now for early-bird pricing; available at the

Banking/asset management

The National Bank of Indianapolis: the bank of choice for nonprofit organizations.

Transition/retirement

Alerding CPA Group: provides board governance, training, consulting and succession planning.

Charitable Advisors: BoardSource-certified governance trainer, support for board-led ED/CEO search process.

Metamorphosis Change

Agents:Specializes in leadership transitions and organizational development for small to mid-sized nonprofits and associations.

Education/training

School of Public and Environmental

Affairs at IUPUI: At SPEA, people learn how to work in government, nonprofit and business roles to make positive changes in their communities, their states, their countries and the world.

Indiana University Lilly Family School

of Philanthropy: Our programs are the first in the nation to focus on philanthropy's history, culture and values. Through traditional or online master's degree programs, gain the knowledge and skills necessary to pursue further graduate study or to enter the field as a nonprofit professional.

The Indiana Association for Community Economic Development (IACED):

supports a network of organizations to build vital communities and resilient families through community building, training, technical assistance and advocacy.

Trine University: The School of Professional Studies is dedicated to serving adult students. Offering bachelor and master degrees with coursework both on-site and online. Accelerated classes start every eight weeks and multiple tuition discounts are available for those who qualify.

Leadership Development

end of the first quarter.

Johnson, Grossnickle and Associates:

Authentic strategic and philanthropic consulting firm that offers client-focused, highly-customized solutions. The firm specializes in assisting nonprofit groups with strategic planning, capital campaigns, development audits, feasibility studies and general fundraising counsel.

The Heart Projects by Stefanie Krievins:

Leadership coaching and personal development for nonprofit staff, volunteers and board members to help get the right projects done with heart.

Leadership Indianapolis: develops and mobilizes a robust pipeline of community leaders to address and solve the issues and opportunities facing the growing metro area.



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Real estate

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Get that extra office space leased or that extra building sold by using the new NFP News real estate section to let people know you have extra space, an extra building or even residential property for sale. Photos and a web link may be included to give readers more information. To learn more, contact Julie at Julie@CharitableAdvisors.com



Affordable Near-Southside office space

DOWNTOWN 300 to 10,000 sq. ft. Great location at I-65 and South Keystone Avenue (3530). Five minutes from downtown with easy access to all Indianapolis. Free parking. Many restaurants nearby. Other nonprofits on site. Low rates: \$10 to \$12 per square foot depending on space size. Call Ron at: 317-702-6079.



The Sol Center is the perfect place for your next gathering

Host your next business meeting, board meeting, social gathering or board retreat at the Sol Center, home to Meal on Wheels. Located downtown, its 2,500-square-foot ballroom is handicap accessible and seats 150 people. The space offers

such amenities as a state-of-the-art A/V system, dual 10 ft. x 7 ft. ceiling-mounted screens, small stage and podium, a caterer's staging kitchen, coatroom and free-lighted parking. Rental income is used to subsidize meals for our low-income clients. For information, contact Vicki Burdick at 317-252-5558.



Vibrant nonprofit setting

Conveniently located near Butler University, Christian Theological Seminary, and the Indianapolis Museum of Art (42nd and Michigan Rd.) and available to all "nonprofit" organizations representing education, advocacy, faith and social services. Amenities include

special introductory rates, full-service leases, nicely-equipped conference rooms of various sizes, ample free parking, and helpful on-site management. Contact us at 317-923-3617 or iic@indianainterchurch.org.



For emerging nonprofits

Nonprofit co-working office space in historic Lawrence Village near Fort Harrison State Park. The co-working space, 6,800 sq. ft., is fully furnished and includes WiFi, elevator access and parking and is offered by Launch Cause. The nonprofit is dedicated to helping emerging nonprofit organizations. Multiple

leasing options are available and space scholarships. [Learn more.](#)



Westside church for sale

1402 N. Belleview Place, asking price is **\$700,000**. Spacious three-level church (18,900 square feet) with 600-seat sanctuary capacity; lower-level fellowship hall; beautiful stained glass windows; heated baptism pool; commercial kitchen. Plenty of options for office and classroom space. Great location for community outreach; located five minutes from downtown on a bus line. Facility has been approved for childcare ministry operation as well. For more information, please call the church office at 317-635-1942.



Located on the IUPUI campus

A full-service commercial office building with a total of approximately 9,400 rentable square feet located on the third floor. The space has two individual suites - one approximately 1,900 square feet and the second 7,400 rentable square feet. Close to Indianapolis downtown retail and dining facilities, just off Indiana Avenue and West Street. Parking near the offices. Space is available for tenant occupancy. For more detailed information, please contact Thomas M. Popcheff at

tomp@stti.org or 317-634-8171.



JOBS

This week's jobs

PLACE A JOB AD

To view all jobs, visit the [Not-for-profit News jobs' board](#).

Job ad special of \$77 for Intern/Americorps posts through May. Please send ad copy to Kristen at ads@charitableadvisors.com. Deadline is Sunday evenings for Tuesday's newsletters.

EXECUTIVE

Executive Director - Indianapolis Hebrew Congregation. This position is part of the leadership team and will be the primary person responsible for insuring the smooth day-to-day functioning of the 875-member...[more](#)

FUND DEVELOPMENT

Director, Marketing and Development - Easter Seals Crossroads. The Director of Marketing and Development is responsible for securing financial resources through grants and appeals which will support the organization's...[more](#)

Director, Family and Donor Services - Indiana Donor Network. We are looking for a strategic and visionary leader to join our team as the Director, Family and Donor Services at Indiana Donor Network. This is an...[more](#)

Director of Providence Fund and Alumni Relations - Guerin Catholic High School. St. Theodore Guerin High School, located in Noblesville, Indiana, is seeking an outstanding candidate to be the Director of Providence Fund and Alumni...[more](#)

Grants Consultant - Hedges & Associates. Hedges & Associates is an Indianapolis-based consulting firm serving the needs of non-profit organizations since 2002, with a particular focus on social...[more](#)

Development Director - Lumen Christi Catholic School. Lumen Christi Catholic School is seeking a Development Director to further its mission of providing a classical Catholic education that stresses spiritual ...[more](#)

Director of Development - Boys & Girls Club of Noblesville. The Boys & Girls Club of Noblesville is a youth development organization that provides a safe, fun environment with programming for children ages 5-18...[more](#)

Chief Advancement Officer - Tau Kappa Epsilon Educational Foundation. Tau Kappa Epsilon Educational Foundation invites applicants for the position of Chief Advancement Officer. The Chief Advancement Officer is responsible for...[more](#)

Senior Vice President, Development and External Affairs - Keep Indianapolis Beautiful. The senior vice president (SVP) of development and external affairs serves as a critical strategist for



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the organization's future and shares responsibility for the...[more](#)

Sr. Associate Director for Major Gifts - Indiana University School of Medicine. The Office of Gift Development seeks a talented Senior Associate Director who has a passion for connecting alumni, emeriti faculty and friends of the Indiana...[more](#)

Assistant Director of Development for Cancer Center - Indiana University School of Medicine. The Indiana University School of Medicine Office of Gift Development is seeking an Assistant Director who will be responsible for the continued...[more](#)

FINANCE

Director of Finance - Indianapolis Art Center . The Indianapolis Art Center is looking for an organized and self-disciplined experienced Director of Finance to work with our team. You will be responsible...[more](#)

Accounts Payable Coordinator - Riley Children's Foundation. Working as part of the Finance team and reporting to the Director, Finance, the Accounts Payable Coordinator is responsible for the accounts payable process...[more](#)

Bookkeeper - Paramount School of Excellence. This position provides accounting/bookkeeping support to the organization with emphasis on Accounts Payable processing, support to third party payroll vendor...[more](#)

MARKETING/COMMUNICATIONS

Audience Development Manager - Indiana Repertory Theatre. Reporting to the Director of Marketing, this position develops, manages and tracks marketing functions for all subscription campaigns, developing the future...[more](#)

ADMINISTRATIVE/MANAGEMENT

Office Manager - ACE Preparatory Academy. Are you interested in being a part of a founding team? ACE Prep Charter School is seeking a full-time Office Manager who will be responsible for...[more](#)

Operations & Stewardship Manager - Community Foundation of Morgan County. The Community Foundation of Morgan County is searching for a high energy, detail-oriented team player with exceptional office management skills and book...[more](#)

Receptionist (part-time) - Indy Reads. Part-time Receptionist Indy Reads is a 501(c)(3) not-for-profit whose mission is to promote and improve the literacy of adults and families in Central Indiana...[more](#)

Administrative Assistant (Part-Time / Job Share Position) - Fair Haven Foundation. The role of the Administrative Assistant is to support the Executive Director and to ensure efficient and organized functioning of the organization. This support...[more](#)

Senior Project Manager - IFF. Located in IFF's Indianapolis office, the Senior Project Manager assumes responsibility for coordinating and managing special initiatives, consulting, and...[more](#)

PROGRAMS

Manager of Health and Fitness - Special Olympics Indiana. Special Olympics Indiana is year-round program of sports training and competition serving over 12,000 individuals with intellectual



disabilities. The...[more](#)

Youth & Teen Programs Manager - Indianapolis Art Center. Our newly merged Education Department is looking for a Program Manager to oversee all educational programming for Youth and Teens. The Youth and Teen...[more](#)

Shift Supervisor - Holy Family Shelter. Holy Family Shelter, an emergency shelter for homeless families, has an immediate opening for a full-time Shift Supervisor for their 2nd shift...[more](#)

Case Manager - Exodus Refugee Immigration, Inc. Exodus Refugee Immigration Inc. is seeking a case manager to deliver support to refugees through our Reception and Placement Program. The case manager...[more](#)

Camp Counselor - First Samuel Summer Enrichment Camp. First Samuel Church (W)holistic Ministries is seeking full-time and part-time summer camp counselors. This is a great opportunity for individuals who enjoy...[more](#)

Literacy Instructor (Grades 1 to 3) - First Samuel Enrichment Summer Camp. First Samuel Church (W)holistic Ministries is seeking a part-time Literacy Instructor for the summer camp program. SUMMER CAMP DATES: June 13th...[more](#)

Special Events Manager - Indianapolis Art Center. The Indianapolis Art Center is looking for an organized and self-disciplined experienced special events associate to join our team. In the role of Special...[more](#)

Client Coordinator - Senior Home Companions. The Client Coordinator (CC)'s primary role is to connect clients with caregivers in a way that fosters relationships and exceeds clients' expectations. CCs are...[more](#)

INTERNS/VISTAS

Fall Participant Relations Intern - Music for All. Music for All is seeking qualified candidates for our Fall Participant Relations Internship. The Participant Relations Intern works under the direction of the...[more](#)

Participant Relations Intern for the Tournament of Roses Parade - Music for All. Music for All is seeking qualified candidates for our Participant Relations Intern for the Tournament of Roses Parade. The Tournament of Roses Intern...[more](#)

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Last week's jobs

EXECUTIVE

Managing Director - Indy Hunger Network. As a collective impact organization dedicated to creating a system where all who are hungry can access the nutritious food that they need, Indy Hunger Network is...[more](#)

FUND DEVELOPMENT

Affinity Group Manager, Emerging Leaders - United Way of Central Indiana. Lead United Way of Central Indiana (UWCI) strategies and activities primarily, but not exclusively, to grow the giving and engagement of members of the Emerging...[more](#)

FINANCE

Finance Manager (Part-Time) - Indiana Bar Foundation. (20 hrs./week) The Indiana Bar Foundation is a charitable organization dedicated to strengthening access to justice and appreciation for the rule of law in Indiana...[more](#)

MARKETING/COMMUNICATIONS

Marketing Manager - Global Gifts. Global Gifts is seeking a full time marketing manager to assist with electronic, social, and traditional media promotions. Responsibilities will include helping to...[more](#)

Program Manager - Random Acts of Flowers (RAF). The Program Manager serves as the face of Random Acts of Flowers within the community, leading the charge in recruiting and on-boarding volunteers, while...[more](#)

Coroner Liaison - Indiana Donor Network. Are you looking for an exciting career opportunity to use your knowledge and skills to save and enhance lives...[more](#)

ADMINISTRATIVE

Executive Assistant - Children's Bureau, Inc. This critical position provides effective and timely support for the CEO...[more](#)

Executive/Administrative Assistant - Indiana Statewide Independent Living Council (INSILC). Provide executive and administrative support for the INSILC Executive Director and INSILC. The Executive/Administrative Assistant will correspond with...[more](#)

Executive Assistant - Delta Tau Delta Fraternity. Delta Tau Delta Fraternity seeks a highly organized and detailed-oriented individual to fill the position of executive assistant. This full time position is a...[more](#)

PROGRAMS

Weekend Client Coordinator - Senior Home Companions. The Weekend Client Coordinator's (WCC) primary role is to provide office support and phone coverage for the weekend hours. The WCC position requires an ability...[more](#)

VJP Bilingual Legal Assistant - Neighborhood Christian Legal Clinic. The Neighborhood Christian Legal Clinic is looking for a compassionate and driven person to "seek justice, love mercy, and walk humbly with God" (Micah 6:8)...[more](#)

Case Manager - Horizon House. Horizon House, the only secular resource center exclusively for those experiencing homelessness in Indianapolis, is seeking to hire a full time...[more](#)

Case Manager - Family Promise of Greater Indianapolis. Family Promise of Greater Indianapolis is currently seeking a Case Manager for our Day Center. This position is responsible for the intake

and case management...[more](#)

JOB FAIRS

Job Fair, May 19th - Family Development Services. Bring your passion for working with children and families in a professional, service oriented and nurturing Early Childhood Education agency to one of our Job Fairs...[more](#)

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Not-for-profit News serves as a champion for the nonprofit sector by publishing good news and sharing educational resources to inform the field. We feature new nonprofit job postings each week to attract capable people to the sector.